



CITY OF SAN LEANDRO

APPLICATION

JAN 26 2007

FOR APPOINTMENT TO FILL VACANCY

SAN LEANDRO CITY COUNCIL, DISTRICT 6 CITY CLERK'S OFFICE

This application will be forwarded to the City Council for consideration to fill the vacancy in District 6, for the term ending December 31, 2008.

For Official Use	
Resident of San Leandro	Yes ___ No ___
Resident of District 6	___ Years
Registered Voter	Yes ___ No ___

Please type or print

Name Mr. Ms. Clemons, Estelle E.
Last First Middle Initial

Home Address 2274 Transom Way, San Leandro CA 94577
Address City Zip

Home Phone (510) 352-0166 Cellular Phone (510) 326-5301

Work Phone (510) 238-3597 Email clemonse@sbcglobal.net

Current Employment Information

Employer City of Oakland

Address 150 Frank H. Ogawa Plaza

Position Manager Dates of Employment 7-97 - Present

Responsibilities Manage anti-poverty programs, policies, and special initiatives. Oversee Community Services Block Grant Funding (CSBG) to Oakland non-profits. Represent the Department of Human Services, City Council, and Mayor at philanthropic and civic events.

Questionnaire

(A separate sheet may be attached)

Please describe your education, training, and/or any special certifications:

SEE ATTACHMENT

Please explain why you want to be appointed to the City Council:

SEE ATTACHMENT

Please list any previous City of San Leandro Board, Commission, or Committee on which you have served as well as any community organizations to which you belong or have belonged:

SEE ATTACHMENT

Please provide any additional information you wish which covers your qualifications, interests, or training related to this appointment:

SEE ATTACHMENT

I have sufficient time to devote this responsibility and will attend the required meeting(s) if I am appointed. I am also aware that this application is a public document. If appointed, I will file the necessary disclosure documents as required under the Political Reform Act.

Signature

Date

1-26-07

Please return your application by 5:00 p.m. on January 26, 2007 to:

Office of the City Clerk
City of San Leandro
835 East 14th Street
San Leandro, CA 94577

No application will be accepted after the deadline.

(Upon submission to the City of San Leandro, this document becomes a public record.)

**City of Oakland San Leandro
District 6 Questionnaire
Prepared By Candidate Estelle E. Clemons**

1. Please describe your education, training, and/or any special certifications:

Response:

As a business professional, I have acquired over nineteen years of practical work experience and twelve years of education and training in the field of public service and government relations. I hold a Bachelor of Science Degree in Business Administration with a concentration in Marketing and a Master of Arts Degree in Behavioral Science with a concentration in Conflict Resolution and Negotiation and Organizational Development.

For the past five years, I have received hands on training in the area of intergovernmental affairs under the administration of the former Mayor of Oakland, the Honorable Jerry Brown and Oakland's previous City Manager Robert Bobb. As a member of the Mayor's and City Manager's administrative staff, I was selected to participate and receive training in public management as part of a seven month Executive Leadership Institute training program co-hosted by the University of Minnesota, Syracuse University, Howard University, University of Louisville, Florida International University, Clark Atlanta University and San Jose State University. This extensive training program provided me with a unique opportunity to expand and increase my level of critical thinking to encompass a more holistic and global approach as it relates to the development of sound public policy and responsible public administration.

In addition, I have received certificates from the Grantsmanship Center and California State University of the East Bay in the area of Fund Development which has afforded me the opportunity to acquire over six years of related work experience and four years of related education and training experience in the areas of both resource development and philanthropy. My diversified background has allowed me the opportunity to work with a number of philanthropic entities, businesses, non-profit and for profit organizations around social change.

2. Please explain why you want to be appointed to the City Council:

Response:

District 6 Candidate
Estelle E. Clemons

As a resident of the San Leandro Community it is my desire to serve District 6 and the San Leandro Community at large in ensuring that our city remains and continues to be "a great place to live, work and play!" With over twelve years in the arena of public service and my vast experience in public policy, public administration, and intergovernmental affairs, I feel my background uniquely equips me with the skills and network of constituent to ensure that the City of San Leandro continues to thrive while maintaining its small town appeal.

I am dedicated to serving the community in the areas of community development which is inclusive of residents and the businesses; ensuring that San Leandro is a community that promotes and renders quality education to our youth our future; and that our communities remain safe for those who do live, work and play in our great city. This position of servitude and the opportunity to work with other elected official presents an opportunity to improve the overall quality of life and bring about change as it relates to the Port of Oakland, City and San Lorenzo educational system, Oakland/San Leandro city to city relations, and the preservation of one of our best assets, the Marina.

3. **Please list any previous City of San Leandro Board, Commission, or Committee on which you have served as well as any community organizations to which you belong or have belonged.**

Response:

Wilson Elementary School Parent Teacher Association
Wilson Elementary School Site Council
John Muir Parent Teacher Association
Marina View Gardens Home Owners Association

4. **Please provide any additional information you wish which covers your qualifications, interest, or training related to this appointment:**

Response:

Additional qualifications and experiences that qualify me for serving as a civic leader within the City of San Leandro include my affiliations with the National League of Cities, served as the Oakland Representative to the California League of Cities East Bay Region, City Staff Liaison to the City/Port Liaison Committee, Organizer of the California Big Ten Caucus under Senator Don Peralta, and co-managed the City of Oakland's Federal and State Legislative Agenda.

In this capacity, I had a myriad of responsibilities such as 1) working with the city council and the Mayor's office to produce the City's State Legislative Agenda, 2) partnering with Oakland's state and federal delegation to author Oakland sponsored legislation, 3) analyzing, monitoring and tracking pending state legislation, 4) serving as a liaison at various inter-governmental meetings and community events, 5) working with the City's contracted lobbyist on behalf of the City of Oakland, and 6) preparing and presenting both oral and written legislative updates to various committees and before the full council.

PROFESSIONAL SUMMARY

A highly motivated business professional with a record of achievement in applying, leadership, management, administrative and financial skills to effectively secure and manage both projects and on-going operations.

PROFESSIONAL EXPERIENCE AND ACHIEVEMENTS

MANAGEMENT

- Manage the City of Oakland's Community Action Agency, and staff with an annual budget of \$700,000 annually, in a concerted effort to address and eradicate the effects of poverty in Oakland
- Provide a full range of program management services: develop operational policy and procedure manuals, design and implement effective management tools, conduct needs assessments and provide continuous technical assistance
- Managed the City of Oakland's grantsmanship efforts by assisting in the development and implementation of a city-wide grants management tracking software system
- Served as the City's Inter-governmental Affairs Officer on behalf of the Mayor, City Council, and the Office of the City Manager to the League of CA Cities, Alameda County Political Action Committee, Association of Bay Area of Governments (ABAG), Oakland Chamber of Commerce, CA Big Ten Caucus, and other entities as requested
- Served as a Program Liaison for the California Dept. of Social Services to the Los Angeles County Foster Care Agencies, Community Care Licensing, Dept. of Children and Family Services, and the local Foster Parent Associations by monitoring 12 state funded programs in Los Angeles County with an annual budget of \$800,000

DEVELOPMENT/MARKETING

- Author and co-author the preparation and submittal of major proposals to solicit governmental, corporate and foundation grants resulting in securing over 3 million dollars in funds
- Promote various programs and projects by developing comprehensive publicity campaigns, including but not limited to, preparing press releases, brochures, announcements and planning special events
- Co-managed the development of the City of Oakland's annual legislative agenda and managed the City's legislative tracking program on behalf of the Mayor, City Council, City Manager, and City Departments
- Developed and maintained an extensive Phone Bank database with over 300 potential co-sponsors, resulting in over a million dollars in contributions

RESEARCH AND PLANNING

- Collect and analyze information and prepare both routine and complex reports for City Council, State and Federal agencies, and other groups/agencies
- Assisted in the short and long-term planning and implementation of special initiatives for the City of Oakland such as Community Policing, the National League of Cities Helping Working Families Initiative, the City/County Violence Prevention Initiative, and the Robert Wood Johnson Foundation Safe Passages Initiative

ADMINISTRATIVE

- Track program expenditures, review and analyze project reports in accordance with submitted agreements and proposals
- Processed accounts payable and prepared monthly invoices

EMPLOYMENT HISTORY

Mar. 2003 to Present	Community Action Partnership Manager	City of Oakland - DHS, Oakland
Feb. 1999 to Mar. 2003	Grants/Inter-Govt. Affairs Officer	City of Oakland - CMO, Oakland
Jul. 1997 to Feb. 1999	Neighborhood Services Coordinator	City of Oakland - OPD, Oakland
Sep. 1995 to Sep. 1996	State Program Liaison	IBP- Adoption and Foster Care, Inglewood
Feb. 1993 to Apr. 1995	Program Coordinator	DMC- Consulting Firm, El Segundo
Jan. 1991 to Aug. 1992	Product Specialist	Sony Corporation, Cypress
Feb. 1990 to Jan. 1991	Research Analyst Assistant	Nissan Motor Corporation, Carson
Jan. 1988 to Feb. 1990	Admission Assistant	California State Dominguez Hills, Carson

EDUCATIONAL & PROFESSIONAL DEVELOPMENT

Bachelor of Science in Business Administration, CSUDH, 1990
Master of Arts in Behavioral Science, CSUDH, 1996
NFBPA Executive Leadership Institute Graduate 2001
Grantsmanship Center-Program Planning & Proposal Writing, 1996
CSUH - Fundraising Dynamics & Strategic Planning, 1999
Computer Literate in Excel, PowerPoint, Microsoft Word, WordPerfect and Access



NOMINATION SIGNATURES

FOR APPOINTMENT TO FILL VACANCY
SAN LEANDRO CITY COUNCIL, DISTRICT 6

ESTELLE CLEMONS

We, the undersigned voters, hereby nominate _____
for the office of City Council, District 6, for the term ending December 31, 2008.

Signers must be registered voters residing within the boundaries of District 6 and may nominate only one applicant.

	Sign Name	Residence Address	For Official Use
1	<i>Roni Gagnon</i> Print Name RONI GAGNON	2117 W. AVE 136, UNIT B SAN LEANDRO, CA 94577	
2	<i>Marsha Robinson</i> Print Name MARSHA ROBINSON	2155 FAIRWAY DR SAN LEANDRO CA	
3	<i>Vina Robinson</i> Print Name VINA ROBINSON	2155 FAIRWAY SAN LEANDRO	
4	<i>Carolyn Pulliam</i> Print Name CAROLYN PULLIAM	2027 FAIRWAY DRIVE UNIT ONE SAN LEANDRO, CA 94577	
5	<i>Steve Thompson</i> Print Name STEVE THOMPSON	2027 FAIRWAY DR SAN LEANDRO, CA 94577	
6	<i>Madell Acosta</i> Print Name MADRELL ACOSTA	1233 Ferguson Ave San Leandro, CA 94577	
7	<i>Harry J Lema</i> Print Name HARRY J LEMA	S.L. 94579 15357 Inverness St	
8	<i>Robert Bishop</i> Print Name ROBERT BISHOP	Residence Address 2120 Home St	
9	<i>Madell Acosta</i> Print Name MADRELL ACOSTA	Residence Address 347 Caliente Circle S. L. CA 94578	
10	<i>Mary Lee Clark</i> Print Name MARY LEE CLARK	Residence Address 2271 TRANSON AVE SAN LEANDRO, CA 94577	
11	<i>Michael J Hughes</i> Print Name MICHAEL J HUGHES	Residence Address 2293 TRANSON WY X SAN LEANDRO CA 94577	
12	<i>Kathe Hughes</i> Print Name KATHE HUGHES	Residence Address 2293 Transon WY - San Leandro	
13	<i>John Brondano</i> Print Name JOHN BRONDANO	Residence Address 13138 Schooner SAN LEANDRO	
14	<i>Rebecca Skipper</i> Print Name REBECCA SKIPPER	Residence Address 15156 Schooner San Leandro CA	
15	<i>Erin Walton</i> Print Name ERIN WALTON	Residence Address 13751 Jib Rd. San Leandro, CA 94577	

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 FOR APPOINTMENT TO FILL VACANCY
 SAN LEANDRO CITY COUNCIL, DISTRICT 6

ESTELLE CLEMONS

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 for the office of City Council, District 6 for the term ending December 31, 2008.

Signers must be registered voters residing within the boundaries of District 6 and may
 nominate only one applicant.

16	Sign Name <i>David Hester</i>	Residence Address 2201 TRANSOM WAY SANLEANDRO CA 94577	For Official Use
	Print Name DAVID HESTER		
17	Sign Name <i>Antonio Rodriguez</i>	Residence Address 2215 TRANSOM SANLEANDRO CA 94577	For Official Use
	Print Name ANTONIO RODRIGUEZ		
18	Sign Name <i>Mark Buslik</i>	Residence Address 2042 TRANSOM SANLEANDRO CA 94577	For Official Use
	Print Name MARK BUSLIK		
19	Sign Name <i>Betty J. Haller</i>	Residence Address 888 DAVIS ST 310 SANLEANDRO, CA 94577	For Official Use
	Print Name BETTY J. HALLER		
20	Sign Name <i>Esteban Rodriguez Jr</i>	Residence Address 1468 TIMOTHY DRIVE SAN LEANDRO, CA 94577	For Official Use
	Print Name ESTEBAN RODRIGUEZ JR		
21	Sign Name <i>Lorena Lazaro</i>	Residence Address 1468 TIMOTHY DR SAN LEANDRO CA 94577	For Official Use
	Print Name LORENA LAZARO		
22	Sign Name <i>Mar YANEZ</i>	Residence Address 2108 MARINA BLVD SAN LEANDRO 94577	For Official Use
	Print Name MAR YANEZ		
23	Sign Name <i>MARK KENNISON</i>	Residence Address 2108 MARINA BLVD SANLEANDRO CA 94577	For Official Use
	Print Name MARK KENNISON		
24	Sign Name <i>Peterson Helen</i>	Residence Address 895 Kenyon Ave San Leandro 94577	For Official Use
	Print Name Peterson, Helen		
25	Sign Name <i>Barbara Johnson</i>	Residence Address 2222 TRANSOM WAY SAN LEANDRO 94577	For Official Use
	Print Name BARBARA JOHNSON		
26	Sign Name <i>Charlotte E Morgan</i>	Residence Address 2133 West Ave 1354 San Leandro 94577	For Official Use
	Print Name Charlotte E Morgan		
27	Sign Name <i>ANGELITA SOLOMON</i>	Residence Address 2224 Barrow St 94577	For Official Use
	Print Name ANGELITA SOLOMON		
28	Sign Name <i>Francis Solomon</i>	Residence Address 2224 Barrow St. 94577	For Official Use
	Print Name Francis Solomon		
29	Sign Name <i>Gerald H. Harridge</i>	Residence Address 2292 Transom Way San Leandro, 94577	For Official Use
	Print Name Gerald H. Harridge		
30	Sign Name <i>Minnie Mooke</i>	Residence Address 13955 Job Rd	For Official Use
	Print Name MINNIE MOOKE		
31	Sign Name <i>Jeffrey Walton</i>	Residence Address 13754 JOB ROAD SAN LEANDRO, CA 94577	
	Print Name JEFFREY WALTON		